

**MINUTES OF ROWDE PARISH COUNCIL**  
**Held on – 12<sup>th</sup> October 2011 - 7.30 at Rowde Village Hall**

<b>PRESENT:</b> J Bawden, P Allfrey, D Packer, A Seedhouse, J Barber, P Spear, R Clarke Clerk: E.Parsons/Rebekah Jeffries		
<b>1</b>	<b>Apologies</b> – P Bryant, Liz Bryant (Wiltshire Councillor) <b>Absent</b> – C Thompson, A Davison	<b>ACTION</b>
<b>2</b>	<b>Resignation</b> – Wayne Plummer. Accepted	
<b>3</b>	<b>Co- option</b> - Expressions of interest received. Penny Spear and Richard Clarke co-opted on to Parish Council	
<b>4</b>	<b>Vice Chairman</b> – Peter Allfrey elected as Vice – Chairman. Proposed - Jackie Bawden. Seconded - Richard Clarke.	
<b>5</b>	<b>Chairman’s Five Minutes</b> – a) Objectives were agreed. Chairman to add Chairman and vice chairman’s responsibilities to list. b) Harvest Festival Evensong – J Bawden will suggest a hymn on behalf of the Parish Council c) Remembrance Sunday – 13 <sup>th</sup> November, at 3pm. Parish Council and Youth Council will lay wreaths	J Bawden  J Bawden
<b>6</b>	<b>Question Time</b> <b>Allotments:</b> Question raised about how many vacant allotments there are and whether there is a waiting list. A reminder from the Council that sub-letting of allotments is not allowed. Richard Clarke will meet with Judy to inspect allotments and to measure out half size allotment plots. <b>Conscience Lane:</b> There was a request for the Parish Council to arrange a site visit with WC to look at the condition of Conscience Lane <b>Devizes Road:</b> There was a request for the hedge on Devizes Road, opp Conscience Lane junction to be cut back. Clerk to speak with Tim Hughes, from Poulshot Farm. <ul style="list-style-type: none"> <li>• Footpaths past Lakeside are covered in weeds. Highways dept, at WC to be contacted by Clerk</li> </ul>	R Clarke  Clerk  Clerk  Clerk
<b>7</b>	<b>Register of Members’ Interest</b> – None reported	
<b>8</b>	<b>Minutes Parish Council meeting held on 14<sup>th</sup> September 2011</b> – Proposed – J Barber. Seconded – A Seedhouse	
<b>9</b>	<b>Action update from Minutes</b> – <ul style="list-style-type: none"> <li>• Noticeboard: New noticeboard will be fixed beside bus stop behind wall. Clerk to confirm with Andy Smith exact location</li> <li>• New bin for tennis court: Eileen has obtained costings for a new bin. Bin of 200lts required. Clerk to ask Esther Daly if she has a spare bin.</li> <li>• Sarsen: Numbering on road sign in Springfield Road (nos 115 – 118) is missing. ‘Children Playing’ sign not supplied yet. Clerk to ring Sarsen to chase</li> <li>• Ian Diddums will be the village website Administrator</li> <li>• PC still waiting for a response from Dick Tonge (re: Coroners Report). J Bawden will set up a special meeting to review action.</li> <li>• Planning Application for Upper Foxhangers Farm has been withdrawn</li> </ul>	Clerk & J Bawden  Clerk  Clerk  J Bawden
<b>10</b>	<b>Village Matters</b> a) <b>Sport Field &amp; Play Area:</b> <ul style="list-style-type: none"> <li>• Agreement put in place for payment mechanism. If necessary, a request for payment will go through Management Group first, and then will be agreed with Chair by phone.</li> <li>• Risk assessment of playing field needs to take place. A Seedhouse will talk to P Bryant about using a risk assessment template</li> <li>• ROSPA safety equipment inspection is due. Inspection preferable when new equipment is in.</li> <li>• First Challenge for new Sports Hall is to decide on design. J Bawden to e-mail Architect, Nick Dolman.</li> <li>• If BMX track needs more soil, Eileen can obtain from Wiltshire Waste.</li> <li>• Management group to consider request from football teams for new electric showers, approx £116. PC has previously agreed that work should only be undertaken to ensure safety of site.</li> <li>• Invoices for matches to be sent out by Clerk after match has taken place. D Packer to confirm bookings with Clerk.</li> <li>• No strimming been done by English Landscapes. E Parsons to chase</li> <li>• Some branches need to be pruned back on tree. Eileen has contacted WC by filling out on-line form.</li> <li>• Mobile Skateboard letter handed to Youth Council. Youth Council to pass comments to J</li> </ul>	A Seedhouse/ P Bryant  J Bawden  E Parsons D Packer/clerk  Clerk  J Barber

	<p>Barber before PC replies</p> <p><b>b) Small Playing Field:</b></p> <ul style="list-style-type: none"> <li>• Clerk to contact S Aplin about fixing the small toddler swing, seat and gates and loose bolts in climbing frame.</li> <li>• Tree stump next to gate needs to be cut down with stump grinder. Need to find someone with a stump grinder</li> </ul> <p>c) <b>PCSO:</b></p> <ul style="list-style-type: none"> <li>• PC voted unanimously in favour of supporting PCSO's request for yellow lines on junction of Bunnies Lane. Clerk to e-mail Wiltshire Council and notify them of decision</li> </ul> <p>d) <b>Marsh Lane Footpath leaflets:</b></p> <ul style="list-style-type: none"> <li>• £135 for a box of 1000 leaflets. Village is benefitting as more custom in shop and pub due to leaflets. Clerk to investigate cost of printing 5000 leaflets</li> </ul>	<p>Clerk</p> <p>Clerk</p>
<b>11</b>	<p><b>Clerk's Report</b></p> <ul style="list-style-type: none"> <li>• Church Clock: PC agreed to donate a further £250. Proposed by P Allfrey. Seconded by R Clarke. Clerk to request PCC trim Yew Tree so villagers can see the clock. Will review donations at Precept planning meeting. Clerk to ask PCC for average yearly figure for maintenance of clock.</li> <li>• Precept: received and banked</li> <li>• Point of Interest: no by-laws on bonfires</li> </ul>	<p>Clerk</p> <p>Clerk</p>
<b>12</b>	<ul style="list-style-type: none"> <li>• <b>Wiltshire Council Report</b> - Liz Bryant was unable to attend. L Bryant will attend alternate PC meetings, alternating with Potterne Parish Council</li> </ul>	
<b>13</b>	Correspondence was set out for Members to read.	
<b>14</b>	<p><b>Financial Matters</b></p> <p>Cheques to be signed: £2187.89</p> <p>Proposed – A Seedhouse. Seconded – Jan Barber</p>	
<b>15</b>	<p>Next meeting – Wednesday 9<sup>th</sup> November 2011, 7.30pm – Village Hall</p> <p>Precept Planning Meeting – Changed to Wednesday 23<sup>rd</sup> November, 7.30pm, Village Hall (Clerk to book)</p>	<p>Clerk</p>
	<p>AOB</p> <p>Presentation</p> <p>Eileen Parson was thanked for all her help and commitment to her role as parish clerk and presented with a bouquet of flowers.</p> <p>Jubilee fundraising</p> <ul style="list-style-type: none"> <li>• Race night – 29<sup>th</sup> October</li> <li>• Quiz Night – 19<sup>th</sup> November</li> </ul>	

Signed: ..... Chairman Date: .....