

MINUTES OF ROWDE PARISH COUNCIL
Held on 9th November 2011, 7.30pm, at Rowde Village Hall

PRESENT: J Bawden, P Allfrey, P. Bryant, L. Bryant, D Packer, A Seedhouse, J Barber, P Spear

Clerk: Rebekah Jeffries

1	Apologies – C. Thompson Absent – Richard Clark	ACTION
	Resignation – Alex Davidson – accepted.	
	Presentation by Caroline Culley, from Wiltshire’s Good Neighbours, who provide support and advice to members of the community who are over 60 yrs. Parish councillors welcomed the initiative and will take opportunities to publicise Caroline’s role.	All
2.	Register of Members’ Interest – None reported	
3.	Public Question Time Road visibility: there were requests for <ul style="list-style-type: none"> ▪ the hedge to be cut on the right hand side of the Conscience Lane junction (belonging to Manor Farm). Clerk to contact Manor Farm. ▪ the bramble to be taken out from the hedge on Devizes Road, opposite the junction with Conscience Lane, as visibility is still affected. Clerk to speak with Tim Hues, from Poulshot Farm Precept Planning: the Chairman confirmed that there will be an informal meeting of councillors to help councillors understand the precept process, agree the principles for setting the 2012/13 precept and to identify the necessary information needed before any decisions are made. These decisions will be made at a full Parish Council meeting which is open to the Public. A breakdown of the estimated costs for maintenance, requests from village groups, ring-fenced funds and the range of potential projects will be provided for this meeting. The public will be able to make any comments at the usual point on the agenda before the Councillors discuss and decide on the level of the precept during the formal meeting.	Clerk Clerk
4.	Chairman’s five minutes <ol style="list-style-type: none"> a) Communication: Chair made a request for Councillors to reply to Clerk’s e-mails even if it is to confirm that they have been received. b) Village Hall would like to have a PC rep on their board. Any representative would be required to become a Trustee. c) WC is due to complete their crossing report shortly with the amounts it can provide to deliver the project. The Parish Council will consult with the whole village through an Open Morning at the Village Hall, on Saturday 10th Dec, 10 – 12pm. Everyone is welcome to attend. d) Reminder of Remembrance Day Service on Sunday 13/11/11 at 3pm. 	Clerk booked 10/11/11
5.	Minutes of the Parish Council meeting held on 12th October 2011 accepted. Proposed by J Barber. Seconded by P Allfrey.	
6.	Matters Arising & Actions taken from meeting on 12th October 2011 Completed Actions from meeting on 12/10/11: <ul style="list-style-type: none"> • Clerk arranged £5.00 refund for Mr Volpi, re: allotment deposit • Clerk contacted WC to request weeds to be cut on the footpath along Devizes Road, past Lakeside (Response from WC: ‘The Footway will be “sided out” when resources become available. In the meantime, grass verge will be cut). • Clerk contacted Mr Hues from Poulshot Farm and requested the hedge on Devizes Road, opp Conscience Lane to be cut back (Hedge has now been cut) • New noticeboard is now in place by Rowde Hall, next to the bus stop • Clerk contacted Sarsen to request replacement for missing numbering on road sign in Springfield Road (nos. 115 – 118), plus to supply a ‘Children at Play’ sign. Sarsen have raised the job. • A Seedhouse has met with an architect regarding the design for the new Sports Pavillion • Small toddler swing & the climbing frame have been fixed • 5000 new Marsh Lane Footpath leaflets have been ordered • Clerk has obtained an annual yearly figure for maintenance of Church Clock Action Items discussed at the meeting: <ul style="list-style-type: none"> ▪ Item 5: Paul Bollen has taken over from Peter Hanson as our contact at the Highways Department. The Parish Council feel that the potholes are getting worse on Conscience Lane. It was agreed to ask Paul Bollen when the potholes will be repaired. Clerk/Chair will send photos along with a written letter to Highways Department requesting a site visit. ▪ Item 8: Clerk will leave a spare key for each PC noticeboard in the shop so that they can be 	Clerk & J Bawden

	<p>accessed easily.</p> <ul style="list-style-type: none"> ▪ Tanis noticeboard now has a new padlock but the noticeboard is in need of painting. Agreed that Clerk will contact Andy Smith to arrange to paint it. ▪ Item 11: J. Bawden has arranged a safety meeting with Dick Tonge on 22nd November 2011 to discuss the Coroner's report on the accident outside Rowdeford School (Dec 2010). Interested parties have been invited, including local farmers, the Police, Rowdeford School and Bromham Parish Council. ▪ Item 12: A. Seedhouse has contacted P. Bryant regarding a risk assessment template ▪ Item 14: Payment for English Heritage has been withheld until the BMX track has been strimmed. D. Packer has agreed to talk to the contractors ▪ Please note correct spelling of website Administrator's name is Ian Diddams 	<p>Clerk</p> <p>Clerk</p> <p>D. Packer</p>
7	<p>Website Update</p> <ul style="list-style-type: none"> ▪ Councillors agreed to submit to Clerk supplementary information about themselves to accompany their photos on the village website. ▪ Clerk to co-ordinate with P. Bryant on Councillors information on the village website 	<p>ALL</p> <p>Clerk/PB</p>
8	<p>Monthly Reports</p> <p>a) Clerk's Report: A request was made for more volunteers to help the Speedwatch team.</p> <p>b) Area Board: Next meeting on Monday 28 November at Lavington School.</p> <p>c) Finance: Nothing further to report</p> <p>d) Planning: Nothing further to report</p> <p>e) Safety & Behaviour: Nothing further to report</p> <p>f) Sports Field: Management Team have consulted a survey company for the second phase which will turn ideas into drawings. They have received an estimate of what the support will cost. They have also received an estimate from BMX contractor to lay down course (too costly).</p> <ul style="list-style-type: none"> ▪ Management Team will consult with the village on their ideas for the Sports Pavilion through a survey and discussion on Saturday 10 December in the Village Hall. ▪ Football team money from The Bell on the Green, will soon be paid weekly. D. Packer to pass invoice requests and cheque payments to Clerk. ▪ Self-Unlimited has requested to use the Playing Field's generator on 18th November. Parish Council agreed provided they use their own insurance and supply the diesel. D Packer will arrange delivery and collection <p>g) Village Appearance: nothing further to report</p> <p>h) Youth: Declined use of mobile skate park as will have their own in 6 weeks.</p> <ul style="list-style-type: none"> ▪ Youth Council applied for grant for £8400 and have been granted £2899 instead. <p>i) DCAP meeting: P. Bryant will attend the meeting on 10th January 2012. If P Bryant is unable to attend, J Bawden will attend.</p> <p>j) Devizes Traffic Model meeting: Traffic Model has used number plate recognition technology to investigate traffic problems in Devizes. They have picked a sample day with no road works. The best time that you can get from London Road through Devizes to Rowde is: 7 mins 22secs. The slowest is 22mins. It was found that 70% of lorry traffic did not stop in Devizes. The Parish Council support the use of the model for the next stage.</p> <ul style="list-style-type: none"> ▪ P. Bryant to submit article to Village Magazine by 15th November 	<p>P. Bryant</p>
9.	<p>Allotments: A complaint has been received about a structure being erected on one of the allotments. P. Spear to investigate and report back to the Council. Clerk to provide P. Spear with layout of allotments</p> <ul style="list-style-type: none"> • Fencing quotation received was considered too high. P. Bryant to pursue alternative quotes for fencing 	<p>P. Spear/Clerk</p> <p>P. Bryant</p>
10.	<p>Planning Application: Rowde Croft Farm, Durllett Road, ref. no: E/2011/1432/LBC Council were informed that planning permission is required for erection of solar panels, if building is listed or in a conservation area. Council has no objections about this planning application.</p>	
11.	<p>Yellow Lines: Use on Marsh Lane. A suggestion was made for yellow lines to be introduced around the junction of Marsh Lane and the High Street, by the Cross Keys. J. Bawden to talk to the Police and to investigate further.</p> <p>A complaint was made about the pub's A- frame advertising board being too far out on the pavement and causing visibility for traffic coming out of Marsh Lane. J. Bawden to talk to new pub landlords.</p>	<p>J. Bawden</p> <p>J. Bawden</p>
12.	<p>Wiltshire Council's Update: Full WC meeting was held on 8th November. It was officially agreed to make the Chief Executive redundant.</p> <ul style="list-style-type: none"> • The proposal to reduce parking costs in Chippenham, Salisbury and Trowbridge by 10p was passed. L. Bryant is trying to get 1/2hr parking allocation in Devizes re-evaluated. • Dick Tonge is looking through his priorities list in Highways over next few weeks. • Question was asked about reduction in street lighting on Caen Hill. L Bryant to look into it. • Question about floodlights being left on all night at school. Clerk to investigate 	<p>L. Bryant Clerk</p>
13.	<p>Correspondence:</p> <ul style="list-style-type: none"> • Diamond Jubilee Celebration grant fund letter received. J Bawden to complete. 	<p>L. Bryant</p>

	<ul style="list-style-type: none"> L Bryant to check the rules for Jan Barber about applying for the £300 grant. 	
14.	Financial Matters: Cheques signed, totalling: £1,600.10. Proposed by P. Spear. Seconded by A. Seedhouse	
	AOB <ul style="list-style-type: none"> Jubilee fundraising Quiz night is on Sat 19th November. Parish Council agreed to put together a team. P. Bryant to organise Councillors team A. Seedhouse asked about training for new Councillors. Clerk to investigate There is oil in drain at end of Springfield Road. Clerk to contact Environmental Health team. 	P. Bryant Clerk
	Next meeting – Wednesday 14th December 2011, 7.30pm – Village Hall	Clerk to book

Signed: Chairman Date: